



**Bid Notice Abstract**

**Request for Quotation (RFQ)**

**Reference Number** 9090666  
**Procuring Entity** NORTHWEST SAMAR STATE UNIVERSITY  
**Title** Supply and Delivery of Plaques (2022-10-446)  
**Area of Delivery** Samar

<b>Solicitation Number:</b>	2022-10-446	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	
<b>Classification:</b>	Goods	<b>Document Request List</b>	
<b>Category:</b>	Printing Services	<b>Date Published</b>	07/10/2022
<b>Approved Budget for the Contract:</b>	PHP 74,250.00	<b>Last Updated / Time</b>	07/10/2022 09:00 AM
<b>Delivery Period:</b>	7 Days	<b>Closing Date / Time</b>	10/10/2022 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Jherose Savellino Bilate Procurement Staff Rueda Extension Calbayog City Samar Philippines 6710 63-55-2093122 63-55-2093122 procurement@nwssu.edu.ph		

**Description**

PROCUREMENT OFFICE  
 Email: procurement@nwssu.edu.ph  
 Contact Number: 0917 4178126

REQUEST FOR PRICE QUOTATION  
 RFQ No. 2022-10-446  
 October 7, 2022

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:

**TERMS AND CONDITIONS**

- The Approved Budget for the Contract (ABC) of Item J is P 74,250.00 under PR No. 2022-10-446
- Submit your quotation in a sealed envelope on or before October 10, 2022 @ 9:00 AM.
- Opening of RFQs is on October 10, 2022 @ 10:00 AM in our office.
- This procurement is PER ITEM, however, if stated in LDT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
- Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
- Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
- Delivery Period is within 7 days and shall commence as stated in the Purchase Order; Free on site delivery.
- If awarded the contract, processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.
- Refusal to accept an award may be ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184. Please observe the Revised IRR of RA 9184.
- FOB-NORTHWEST SAMAR STATE UNIVERSITY-Main located at Rueda St, Calbayog City, Samar
- The procuring entity may terminate the contract in whole or in part, at anytime for unsatisfactory service.
- Request for quotation should be returned within 3 days from receipt hereof.

Item No. Qty. Unit Articles/Description Supplier's Offer (Complete Specifications and Brand Name) Unit Price

- LOT Supply and Delivery of Plaque for SPTDO  
 8 pcs. Plaque, Acrylic Material, with Design Ultraviolet Printed, 4mm thick, size 6" x 9"
- 7 pcs. Plaque, Acrylic Material, with Design Ultraviolet Printed, 4mm thick, size 10" x 5"
- 7 pcs. Plaque, Acrylic Material, with Design Ultraviolet Printed, 4mm thick, size 8" x 5"
- 40 pcs. Plaque, Acrylic Material, with Design Ultraviolet Printed, 4mm thick, size 8" x 4"
- 30 pcs. Plaque, Acrylic Material, with Design Ultraviolet Printed, 4mm thick, size 7" x 4"
- 30 pcs. Plaque, Acrylic Material, with Design Ultraviolet Printed, 4mm thick, size 6" x 4"

Date  
 (Sgd.) RAMIL S. CATAMORA, Ed.D.  
 BAC Chairperson  
 I have read and understood the Terms and Conditions stated above.  
 By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name:  
 Position in Firm:  
 Business Address:  
 Contact No.:

Canvassed by:  
 (Signature Over Printed Name)

**Other Information**  
 Please submit the following documentary requirements:  
 1. Business/Mayor's Permit  
 2. PhiliGEPs Registration No./Certificate  
 3. Omnibus Sworn Statement

**Created by** Jherose Savellino Bilate  
**Date Created** 06/10/2022

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**PROCUREMENT OFFICE**

Email: [procurement@nwssu.edu.ph](mailto:procurement@nwssu.edu.ph)  
 Contact Number: **09173178126**

**REQUEST FOR PRICE QUOTATION**

RFQ No. **2022-10-446**  
 October 7, 2022

**SIR/MADAM:**

Please quote your lowest price for the following items enumerated below, taking into consideration the following:

**TERMS AND CONDITIONS**

- The Approved Budget for the Contract (ABC) of Item 3 is P 74,250.00 under PR No. 2022-10-446
- Submit your quotation in a sealed envelop on or before October 10, 2022 @ 9:00 AM.
- Opening of RFQs is on October 10, 2022 @ 10:00 AM in our office.
- This procurement is PER ITEM, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
- Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
- Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
- Delivery Period is within 7 days and shall commence as stated in the Purchase Order. Free on site delivery.
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- FOB NORTHWEST SAMAR STATE UNIVERSITY: Main located at Rueda St, Calbayog City, Samar.
- The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
- Request for quotation should be returned within 3 days from receipt hereof.

Item No.	Qty.	Unit	Articles/Description	Supplier's Offer (Complete Specifications and Brand Name)	Unit Price
<b>1</b>		<b>LOT</b>	<b>Supply and Delivery of Plaque for SPFDO</b>		
	8	pcs.	Plaque, Acrylic Material, with Design Ultraviolet Printed, 4mm thick, size 6" x 9"		
	7	pcs.	Plaque, Acrylic Material, with Design Ultraviolet Printed, 4mm thick, size 10" x 5"		
	7	pcs.	Plaque, Acrylic Material, with Design Ultraviolet Printed, 4mm thick, size 8" x 5"		
	30	pcs.	Plaque, Acrylic Material, with Design Ultraviolet Printed, 4mm thick, size 8" x 4"		
	30	pcs.	Plaque, Acrylic Material, with Design Ultraviolet Printed, 4mm thick, size 7" x 4"		
	30	pcs.	Plaque, Acrylic Material, with Design Ultraviolet Printed, 4mm thick, size 6" x 4"		
			-----		
			Please submit the following documentary requirements:		
			1. Business/Mayor's Permit		
			2. PhilGEPS Registration No./Certificate		
			3. Omnibus Sworn Statement		

Date \_\_\_\_\_

**RAMIL S. CATAMORA, Ed.D.**  
 SAC Chairperson

I have read and understood the Terms and Conditions stated above.  
 By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name: \_\_\_\_\_  
 Position in Firm: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_

Canvassed by: \_\_\_\_\_  
 \_\_\_\_\_  
 (Signature Over Printed Name)