



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9800116
Procuring Entity NORTHWEST SAMAR STATE UNIVERSITY
Title Supply and Delivery of Office Furniture for San Jorge Campus - Consolidated Fiduciary (2023-04-206)
Area of Delivery Samar

Solicitation Number:	2023-04-206	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Furniture	Date Published	30/05/2023
Approved Budget for the Contract:	PHP 77,500.00	Last Updated / Time	30/05/2023 00:00 AM
Delivery Period:	20 Day/s	Closing Date / Time	02/06/2023 09:00 AM
Client Agency:			
Contact Person:	Jessamae Rondina Caparas Procurement Staff Rueda Extension Calbayog City Samar Philippines 6710 63-55-2093122 63-55-2093122 procurement@nwssu.edu.ph		

Description

PROCUREMENT OFFICE
 Email: procurement@nwssu.edu.ph
 Contact Number: 09173178126

REQUEST FOR PRICE QUOTATION
 RFQ No. 2023-04-206
 30-May-23

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:
TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is P 77,500.00 under PR No. 2023-04-206
- Submit your quotation in a sealed envelop on or before June 2, 2023 @ 9:00 AM.
- Opening of RFQs is on June 2, 2023 @ 10:00 AM in our office.
- This procurement is PER ITEM, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
- Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
- Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
- Delivery Period is within 20 calendar days and shall commence as stated in the Purchase Order. Free on site delivery.
- If awarded the contract, processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.
- Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184.
- Please observe the Revised IRR of RA 9184.
- FOB-NORTHWEST SAMAR STATE UNIVERSITY- San Jorge Campus located at San Jorge, Samar.
- The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
- Request for quotation should be returned within 3 days from receipt hereof.

Item No. Qty. Unit Articles/Description Supplier's Offer (Complete Specifications and Brand Name) Unit Price

- 1 unit 3D Filing Cabinet Lateral Radar
- 1 set Sofa, 3 seater with 1 square side chair (30"x52"x75")
- 2 units Office Table (JIT-1200)
- 3 unit Office Chair, Leather, Computer Chair, High Back Swivel, height & recline Adjustment, Black and Red Color
- 1 unit Wardrobe Clothes Storage, Wood, 3 doors
- 1 unit Steel Cabinet, Lateral, 3 layers

Date
 (Sgd.) RAMIL S. CATAMORA, Ed.D.
 BAC Chairperson
 I have read and understood the Terms and Conditions stated above.
 By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name:
 Position in Firm:
 Business Address:
 Contact No.:

Canvassed by:
 (Signature Over Printed Name)

Other Information
 Please submit the following documentary requirements:
 1. Business/Mayor's Permit
 2. PhilGEPS Registration No./Certificate
 3. Omnibus Sworn Statement

Created by Jessamae Rondina Caparas
Date Created 29/05/2023

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PROCUREMENT OFFICE

Email: procurement@nwssu.edu.ph
 Contact Number: **09173178126**

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Item No.	Qty.	Unit	Articles/Description	Supplier's Offer (Complete Specifications and Brand Name)	Unit Price
1	1	unit	3D Filing Cabinet Lateral Radar		
2	1	set	Sofa, 3 seater with 1 square side chair (30"x52"x75")		
3	2	units	Office Table (JIT-1200)		
4	3	unit	Office Chair, Leather, Computer Chair, High Back Swivel, height & recline Adjustment, Black and Red Color		
5	1	unit	Wardrobe Clothes Storage, Wood, 3 doors		
6	1	unit	Steel Cabinet, Lateral, 3 layers		
			Please submit the following documentary requirements:		
			1. Business/Mayor's Permit		
			2. PhilGEPS Registration No./Certificate		
			3. Omnibus Sworn Statement		

Date

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Signature Over Printed Name: _____
 Position in Firm: _____
 Business Address: _____
 Contact No.: _____

Canvassed by:

 (Signature Over Printed Name)

RAMIL S. CATAMORA, Ed.D.
 BAC Chairperson