



**Bid Notice Abstract**

**Request for Quotation (RFQ)**

**Reference Number** 9886530  
**Procuring Entity** NORTHWEST SAMAR STATE UNIVERSITY  
**Title** Supply and Delivery of Computer Supplies for Supply Office - (GAA/P.R No. 2023-06-312)  
**Area of Delivery** Samar

<b>Solicitation Number:</b>	2023-06-312	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	1
<b>Category:</b>	Information Technology	<b>Date Published</b>	27/06/2023
<b>Approved Budget for the Contract:</b>	PHP 100,000.00	<b>Last Updated / Time</b>	27/06/2023 00:00 AM
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	30/06/2023 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Jessamae Rondina Caparas Procurement Staff Rueda Extension Calbayog City Samar Philippines 6710 63-55-2093122 63-55-2093122 procurement@nwssu.edu.ph		

**Description**

PROCUREMENT OFFICE  
 Email: procurement@nwssu.edu.ph  
 Contact Number: 09173178126

REQUEST FOR PRICE QUOTATION  
 RFQ No. 2023-06-312  
 27-Jun-23

**SIR/MADAM:**

Please quote your lowest price for the following items enumerated below, taking into consideration the following:  
**TERMS AND CONDITIONS**

- The Approved Budget for the Contract (ABC) is P 100,000.00 under PR No. 2023-06-312
- Submit your quotation in a sealed envelope on or before June 30, 2023 @ 9:00 AM.
- Opening of RFQs is on June 30, 2023 @ 10:00 AM in our office.
- This procurement is PER ITEM, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
- Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
- Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
- Delivery Period is within 30 calendar days and shall commence as stated in the Purchase Order. Free on site delivery.
- If awarded the contract, processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.
- Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184.
- Please observe the Revised IRR of RA 9184.
- FOB-NORTHWEST SAMAR STATE UNIVERSITY-Main located at Rueda St, Calbayog City, Samar.
- The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
- Request for quotation should be returned within 3 days from receipt hereof.

Item No. Qty. Unit Articles/Description Supplier's Offer (Complete Specifications and Brand Name) Unit Price

- 1 unit Computer All-in-One, 11th Gen. i5-1135G7 @ 2.40GHz, 2.42GHz, RAM: 12.0 GB, 64-bit operating system, x64 based processor
- 1 unit Document Scanner  
 Specs:  
 • Scanning speed of up to 35 ppm / 70 ipm  
 • Automatic Document Feeder (ADF) of up to 50 sheets  
 • Daily duty cycle of 4,000 pages  
 • One-pass duplex scanning  
 • Paper protection function and image sensor glass dirt detection
- 1 unit Printer Ink Tank, Printer, Scan, Copy with ADF, Printer speeds up to 17ipm for black and 9.5ipm for colour, Auto-Duplex printing, Wi-fi & Direct, 2 Years warranty or 50,000 pages, whichever comes first, powered by heat-free technology, Button load paper

Note: Supplier shall deliver environmental friendly & energy star certified computer

Date  
 (Sgd.) RAMIL S. CATAMORA, Ed.D.  
 BAC Chairperson

I have read and understood the Terms and Conditions stated above.  
 By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name:  
 Position in Firm:  
 Business Address:  
 Contact No.:

Canvassed by:  
 (Signature Over Printed Name)

- Other Information**  
 Please submit the following documentary requirements:
- Business/Mayor's Permit
  - PhilGEPS Registration No./Certificate

**Created by** Jessamae Rondina Caparas  
**Date Created** 26/06/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



**PROCUREMENT OFFICE**

Email: [procurement@nwssu.edu.ph](mailto:procurement@nwssu.edu.ph)  
 Contact Number: **09173178126**

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Item No.	Qty.	Unit	Articles/Description	Supplier's Offer (Complete Specifications and Brand Name)	Unit Price
1	1	unit	Computer All-in-One, 11th Gen. i5-1135G7 @ 2.40GHz, 2.42GHz, RAM: 12.0 GB, 64-bit operating system, x64 based processor		
2	1	unit	<b>Document Scanner</b> Specs: • Scanning speed of up to 35 ppm / 70 ipm • Automatic Document Feeder (ADF) of up to 50 sheets • Daily duty cycle of 4,000 pages • One-pass duplex scanning • Paper protection function and image sensor glass dirt detection		
3	1	unit	Printer Ink Tank, Printer, Scan, Copy with ADF, Printer speeds up to 17ipm for black and 9.5ipm for colour, Auto-Duplex printing, Wi-fi & Direct, 2 Years warranty or 50,000 pages, whichever comes first, powered by heat-free technology, Button load paper		
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 Position in Firm: \_\_\_\_\_  
 Business Address: \_\_\_\_\_  
 Contact No.: \_\_\_\_\_

Canvassed by:

\_\_\_\_\_  
 (Signature Over Printed Name)

**RAMIL S. CATAMORA, Ed.D.**  
 BAC Chairperson